



## HBF HEALTH AND SAFETY FORUM

7<sup>TH</sup> JULY 2016 @ 9AM

LEA MARSTON HOTEL, HAUNCH LANE,  
LEA MARSTON, SUTTON COLDFIELD, B76 0BY

### PRESENT

Vince Coyle	Barratt Homes	Steve Dudman	Westleigh Partnerships LTD
Matthew Stubblefield	Croudace	Chris Epps	NHBC
David Bolton	Morris Homes	Steve Allix	Fairview
Joe Yardley	Larkfleet	Matthew Bostwick	Kier
Scott Poppleton	Taylor Wimpey	Greg Johnston	Stewart Milne
Darren Sitrup	Galliford Try	Michelle Shani	Countryside Properties
Andy Day	Safety For Design	Diana Parums	Story Homes
Tracey Taylor	Bellway Homes	Steve Acaster	Persimmon
Stuart Hosegood	Cala Group	Derrol Palmer	on behalf of Strata
Vicky Bilsbury-Robinson	McCarthy and Stone	Simon Longbottom	HSE
Lawrence Waterman	Park Health and Safety		

### IN ATTENDANCE

Dave Mitchell	HBF	Ruth Scott	HBF
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### APOLOGIES

Ian Viveash	Berkeley Group	Steve Foley	Avant Homes
Barry Oliver	Berkeley Group	Mark Dyche	Safety for Design
Richard Theaker	Gleeson	Vernon Cunningham	Strata
Bryan Loftus	Davidsons	Craig Donelan	Keepmoat
Greg Ward	Attends on behalf of Strata	Paul Haxell	Park Health and Safety
	RG Wilbrey (Consultants) Limited		

## MEETING NOTES

### 1. Welcome and Introductions

DM opened the meeting and welcomed everyone, as PH sent wasn't able to attend this meeting. Apologies were accepted from those listed above. The group were asked to introduce themselves.

## **2. Notes of previous meeting**

Meeting notes accepted.

## **3. Dust in Construction latest – Dave Hickman**

HSL monitoring dust masks on individuals. Trigger times less than 30 minutes.

DM to speak to DH to move forward with this.

## **4. Occupational Health view from Construction Health Leadership Group – Lawrence Waterman**

Lawrence Waterman attended this meeting to present to the group on Occupational Health.

The presentation that was given has been circulated to the group.

The video that had been shown can be found here, [Health in Construction Leadership Summit Video Master](#).

Have we reached the stage where Health and Safety should become two separate agenda items?

## **5. Occupational Health & Wellbeing group update – Michelle Shani**

Members of the subgroup have met. Presentation available at the next meeting. Will provide HBF with a type of league table to give people an idea of the current position.

Next step to focus on to be wellbeing.

More information will be provided at the next meeting.

## **6. Statistics update (Reportable Injuries and Dangerous Occurrences/Fire Incidents/Fee for Intervention) including annual report update an update on collection of data & injury comparison with other industries**

In the process of producing the annual report.

It was discussed about having:

- Health integrated into the report
- Average number employed to be included in the quarterly reports and
- to include work related stress over 7 days as a RIDDOR.

Revised Q4 will be sent out with these minutes.

## **7. Guidance/Sub Group Updates:**

### **a. Contact list**

Any changes to contact details to be sent into RS. DM to be copied in.

### **b. Health and Safety Charter**

4 new supporters of the Charter. DM encouraged committee to ask sub-contractors to sign up to Charter.

### **c. Charter Action Plan**

Simplify Home Owner's Health, Safety and Environmental Information, this will be streamlined then circulated for comments.

### **d. CDM sub-group**

SA to get in touch with PH. Kevin and Paul worked on guidance for SME's, to be revived in around 12 months. Kevin lead case study to identify how people comply in practice, anything from House Builders would be appreciated, get in touch with Kevin on this.

### **e. Roof trusses**

Update on the truss scenario, CD met up with colleagues at TW to progress the roof truss guidance note. CD will send over as soon as complete.

## **8. Update from CONIAC**

PH to send a brief summary to the group of what is expected, for the HBF member who sits on the CONIAC Group.

**HSE update:** Two new working groups set up; CDM Case Study Group and Improve Communications Group. Looking for HBF volunteers for these, next meeting Wednesday 17<sup>th</sup> August, SL to send DM details of meeting.

Looking to review risk profile in construction industry – data in Health and Safety, miss match on manual handling, not a great deal in that area. Beam & Block floors – use insulation instead of blocks in between Beams.

A Security company has produced materials for school children regarding child fatality. Ray Cooke sent information about child safety (Bee Safe) that SL mentioned at the meeting, which has ben forwarded to the committee.

## **9. CITB Forum – Steve Acaster**

Next meeting to take place 28<sup>th</sup> July. This will be reported back to the forum.

## **10. All Party Parliamentary Carbon Monoxide Group/Forum**

DM received an email regarding involvement in the Carbon Monoxide All Fuels Action Forum. HBF won't be taking part in this group, due to the previous work HBF has done on Carbon Monoxide, but if you wish to take part in the group, the choice is yours. If you do wish to attend, attend as a HBF representative instead of a representative of your own company.

## **11. Meeting dates**

- Thursday 20 October – Lea Marston Hotel

## **12. Any other Business**

No A.O.B