



HBF HEALTH AND SAFETY FORUM

21ST JANUARY 2016 @ 9AM

**LEA MARSTON HOTEL, HAUNCH LANE,
LEA MARSTON, SUTTON COLDFIELD, B76 0BY**

PRESENT

| | | | |
|---------------------|---------------------------|-----------------|------------------------|
| Paul Haxell (Chair) | Bovis Homes | Lisa Gorski | Safety for Design |
| Steve Dudman | Westleigh Partnerships | Greg Johnston | Stewart Milne |
| Chris Epps | NHBC | Scott Poppleton | Taylor Wimpey |
| Ray Cooke | HSE | Mark Dyche | Safety for Design |
| Joe Yardley | Larkfleet Homes | Rhodri Stephens | Barratt Homes |
| Brian Holcroft | McCarthy & Stone | Tracey Taylor | Bellway Homes |
| Lee Jones | Miller | Ian Viveash | Berkeley Group |
| David Bolton | Morris Homes | Stuart Hosegood | CALA |
| Dave Ford | Redrow | Michelle Shani | Countryside Properties |
| Steve Allix | Fairview | Steve Foley | Avant Homes |
| Greg Ward | Strata | Darren Stirrup | Galliford Try |
| Nathan Robinson | Story Homes | | |

IN ATTENDANCE

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|---------------|-----|------------|-----|
| Dave Mitchell | HBF | Ruth Scott | HBF |
|---------------|-----|------------|-----|

APOLOGIES

| | | | |
|----------------------|---------------|------------------|---------|
| Vince Coyle | Barratt Homes | Rick Theaker | Gleeson |
| Matthew Stubblefield | Croudace | Simon Longbottom | HSE |
| Garry Rapson | Croudace | Darryl Hammond | Lovell |
| Craig Donelan | Keepmoat | Dave Hickman | Miller |

MEETING NOTES

1. Welcome and Introductions

PH opened the meeting and welcomed everyone. Apologies were accepted from those listed above. The group were asked to introduce themselves.

The position of Vice Chair has become vacant. MP will no longer be Vice Chair but will continue on the committee. If you have any suggestion for a new Vice Chair people contact RS.

2. Notes of previous meeting including Action Log update

Referring to 5b 'Soft Landing Systems (SLS)' in previous meeting notes
RC said what was noted was incorrect on PAS 59, the testing isn't the issue it's the science behind it that's the issue. Research of academic information is needed, research will be done in two phases over the next years. Is there any evidence that shows injuries are being caused?

Similarly RC indicated that HSE were awaiting design related information in order that they could finalise comments on final draft of Guide to scaffold specification. VC to liaise with RC.

Meeting Action Log reviewed and updated as stated below.

Ref 1 – Dust in Construction – revised date

Ref 3 – Review extraction equipment with Hire Association Europe - revised date

3. Feedback from Health and Safety focus group meeting on 11th December

DM explained the idea behind creating a H&S Focus group, which was to review the past year, create a meeting format for 2016 and discuss possible initiatives for 2016.

RS will be creating a Health and Safety library on the HBF website, which HBF members can view. It will become the committee chair's responsibility to send all the latest documents through to RS to be uploaded. If anyone on the committee has a more recent document than what is already on the website, please send these to RS. The documents will be in PDF form so they can be downloadable, RS will keep editable word versions of the documents.

Create a priority list for the next 24 months.

4. Dust in Construction latest – Dave Hickman/Ed Woods

DH not present but updated DM prior to meeting – DH has arranged for Chris Lucas from the HSE to present the findings of the HSL investigations into exposures, to the Health Working Group and 'survey' volunteers on the 12th February at Miller offices. Chris is going to try and get manufacturers to attend.

DH intends to issue a briefing note/update to the group after this and recommendations on how we should proceed with our initiative on dust.

5. Statistics update (Reportable Injuries and Dangerous Occurrences/Fire Incidents/Fee for Intervention) including annual report update and update on collection of data

If you don't know what number your company is in the H&S stats report, please email RS.

In future it will be indicated if a 0 result is for a company that is inactive (doesn't supply data) or 0 is their result; the company(s) who haven't supplied data will be circled, there will be a key on the charts to show what the circle means, so that it is clear for everyone.

MSC are interested in marketing the H&S annual report and comparing house building against other industries. There was discussion about formatting the H&S report annual report to make it more high level.

HBF to create a forum and set up learning events for members so they can share good/bad experiences with near misses, with the aim that members will learn from them.

6. Guidance/Sub Group Updates:

PH to organize conference calls with sub group chairs before May meeting.

It was discussed that sub groups should create briefs on what they want to achieve within the group and dates they plan to achieve the goals. When creating these briefs the group shall share what they think they should be focusing on, so the group stay focused and on track.

a. Contact list

Any changes to contact details to be sent into RS. DM to be copied in.

b. Health and Safety Charter

HBF H&S Charter signatories are to be categorised as 'practitioners and supporters' NHBC & CCS currently support the Charter, looking to get HSE to also support it. House builder are practitioners.

c. Charter Action Plan

Combine Charter action plan with Health and Safety action log. RS to send this round to the Committee for approval of what is included in the combined action log/plan.

d. Installation of Roof trusses/Work at Height sub-group

No further update provided. PH to liaise with CD for update and plans of action

7. Update from CONIAC

PH currently sits on CONIAC. Group were asked if there was anyone else wishing to fulfill this role. If not PH will continue.

8. GE700 –Homebuilding chapter

In SA absence discussion was deferred. It is thought likely that the CITB review cycle for GE700 will have passed by the time of next meeting. May need to be an item on October 2016 agenda to allow members time to consider/ comment.

9. HSE – Bean and Block Floors – Review of musculoskeletal disorders

DM to contact VC to check progress. Arrange possible talk or update at next meeting.

10. Meeting dates

- Thursday 5 May
- Thursday 7 July
- Thursday 6 October

Members agreed they would prefer not to have a meeting the day before the NHBC H&S awards.

11. Any other Business

- a. PH reminded the meeting of the H&S practitioners forum under the umbrella of today's Health in Construction summit in London. The practitioners' forum will be 21st April in London and is aimed at senior practitioners. If wanting to attend contact PH
- b. IV talked to the forum about a research project being run by Glasgow Caledonian University, School of Engineering and Built Environment

The aim of the project is to improve construction industry H&S through development of a worker engagement maturity model. Anyone interested in joining the steering group for this project should contact Dr. Billy Hare whose contact details etc have been distributed to the forum.

- c.** Steffan Groch to attend May meeting. (IV/SA to organise)
- d.** Reference Point to attend May meeting. (VC to organise)
- e.** NHBC H&S Awards: 25th May commended sites announced. 8th July evening NHBC Health and Safety awards date.
- f.** A member reported encountering an issue with a major brick/ block supplier, on fall from the back of a vehicle. As the supplier is a major supplier in the sector the meeting was encouraged to join up and ensure issues over unsafe delivery practice are taken back to the supplier. At present the supplier was “hiding” behind it being a haulier problem.