



HBF HEALTH AND SAFETY FORUM

09.00HRS – THURSDAY 1st MAY 2014

COVENTRY UNIVERSITY TECHNOLOGY PARK
TECHNO CENTRE, ROOM CC1.4.
PUMA WAY, COVENTRY, CV1 2TT

Meeting notes

Present

Vince Coyle	Barratt	Mark Dyche	RFS Consulting
Steve Dudman	Westleigh	David Bolton	Morris Homes
	Developments		
Tracey Murphy	Bellway	Ian Viveash	Berkeley
Chris Epps	NHBC	Craig Donelan	Keepmoat
Paul Howarth	Linden	Neil Boorman	Willmott Dixon
Ed Kirk		David Sanderson	Story Homes
Steve Foley	Avant Homes	Martyn Price	Crest Nicholson
Russell Kingston	Persimmon	Paul Haxell	Bovis Homes
David Ford	Redrow	Lee Jones	Miller
Steve Allix	Fairview	Ed Woods	Taylor Wimpey
Andrew Locker	Bloor Homes	Tom Mellon	Stewart Milne
Joe Yardley	Larkfleet	Matthew	Croudace
		Stubblefield	
Michelle Shani	Countryside	Vernon	Strata Homes
		Cunningham	
Braden Connolly	CITB	Tim Mason	Davidsons
Joy Jones	HSE		

In Attendance

Dave Mitchell	HBF
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Apologies

David Hudson	Countryside Properties
Simon Longbottom	HSE
Steve Acaster	Persimmon Homes
Barry Oliver	Berkeley Homes

1. Welcome and Introductions

VC opened the meeting and welcomed everyone. Apologies were accepted from those listed.

2. Notes of previous meeting

These were taken as read with the following comments on items not included in the meeting agenda.

DM talked to the group about the fee proposal moving forward. HBF will be as from the next meeting be paying for the room hire for these meetings. Existing funds that are held by HBF from members will be ring fenced for Health and Safety campaigns.

DM also talked to the group about hot topics.

3. Construction Design & Management Regs Consultation – Joy Jones (JJ) - HSE Construction

JJ HM Principal Inspector Sector Safety Team talked though various HSE issues.

This included the discussions with VC regarding falls from height and consistency of approach for homebuilders and HSE.

The HSE welcome the approach of working together to agree standards for the sector and will work with HBF to improve standards of health and safety.

In terms of the CDM consultation, JJ reported that HSE had so far had in excess of 100 responses. JJ was requested to confirm whether the HSE took into consideration an Industry response in terms of weighting opinion. JJ would respond with HSE's view.

Discussions took place surrounding fire risk in construction. This is a priority for HSE especially on timer frame developments.

JJ asked the group if they had any photographs of good practice which could be used for an update on HSE guidance. VC agreed to issue a note to all to remind them to provide any images.

JJ reported that HSE were working closely with the Strategic Forum for Plant Safety group. VC reported that some contact has been made in terms of guidance issued but often HBF are contacted late in any process. VC to review with the Plant Safety Group. Guidance on Competence of plant operator's guidance is due for release in mid-May

JJ also reported that HSE will be running a campaign on health issues in June.

4. Feedback from HSE/HBF review of working at height within house building

a. HSE feedback on HBF Guide to Scaffold Specification

VC spoke to the group about a constructive meeting held with Joy Jones, James Grieve and Justin Lee of the HSE.

VC reported that discussions centered around fall prevention/protection in homebuilding including a review of the content of the forums guide to a scaffold specification. It was agreed that VC would develop some guidance on controls being applied in the home building sector which on review by HSE could be issued to field inspectors. In addition VC agreed to review comments on the guide to scaffold specification and issue for final comments.

Agreement was reached that if the Guide is being applied on a homebuilding site this would be an appropriate means of demonstrating that scaffold structures have been appropriately considered and that compliance with TG20 would be achieved

5. Guidance/Sub Group Updates:

a. Contact list

Members asked to check that the correct details are shown on the contact lists.

b. Health and Safety Charter

This will be updated with additional signatories included.

c. Charter Action Plan

This is in the process of being updated with the latest progress and dates etc; revised where necessary.

d. Installation of Roof trusses/work at height sub -group

Ed Kirk – TRA talked to the forum about trussed rafters – handling, storage and installation. EK requested feedback on the main items that the industry would like the TRA to review and consider as part of their programme of works. All to provide feedback to VC.

One major issue was the sequencing of loading trusses which often causes problems with delivery on site.

EK provided an overview of a new product aimed at assisting joiners gain access to fix bracing on trusses. All requested to contact EK if they wish to trial the product.

e. Occupational Health sub-group

CD reported that Chris Lucas from HSE attended 1st sub group meeting.

CD advised that members should consider HSE guidance CIS36 and CIS69, as these will be used to evaluate compliance by HSE Field Inspectors

Chris Lucas will be asked to attend the Forum's October meeting for an update.

CD suggested that the Forum should consider a poster campaign on Occupational Health.

CD agreed to issue a paper on the progress with the sub-group.

f. Temporary Works sub-group

Update to be given at next meeting.

g. CDM sub-group

Group had met the previous week with Anthony Lees and worked through the consultation document.

ACOP – group felt was a good document, more in favor of review than for getting rid of.

It was felt that we were unable to give robust answers to questions 17, 18 and 19 of the consultation document.

A draft response will be circulated to the forum members for final comment and DM will issue to the HBF Technical forum for their consideration.

h. Telehandler Working Group

Update to be given at next meeting.

6. Statistics update (Reportable Injuries and Dangerous Occurrences/Fire Incidents/ Fee for Intervention)

VC/MP/DM took the group through the accident stats.

HSE 2012/2013 line to be made same colour on all charts.

Stats for last quarter due very soon and members were asked to submit these ASAP so that the yearly report can be produced.

7. Medical Fitness to Operate Construction Plant CITB

BC spoke to the group surrounding Medical Fitness to Operate Construction Plant.

2 questions were posed.

- 1 Would HBF like medical fitness of plant operators measured before CSCS card issued and
 How many companies are measuring this?
- 2 CPCS doesn't have official affiliation with CSCS.
 Would HBF support CPCS seeking official affiliation?

HBF would need more detail to be able to consider these 2 questions.

8. Update from CONIAC – PH

Last meeting focused on Occupational disease and health. The tone of the meeting was about HSE supporting industry in taking actions on occupational disease and ill health. A number of CONIAC members groups delivered short presentations aimed at stimulating debate over what the industry is doing, can do more of, or should do, in order to improve occupational risk management.

Caroline Haslam spoke on HBF's behalf. : Caroline outlined the kind of improvements that have been made within the home-build sector of late dealing with the off-site cutting or bonding of bricks to installation material. The use of pre-drilled joists and the smaller plasterboard sheets, but also put forward concerns over the potential conflicts where new solutions are bringing other risks, for example, some of the insulation products that are now being supplied, generate risks that perhaps hadn't previously been anticipated. She also outlined the significant progress that has been made in terms of roofers and silica control in terms of preventing dust.

Output from the meeting was to ask all parties to come back with pledges/plan on how they are moving forward.

The pledges/plan are part of the public health responsibility deal can be found at www.H10constructionpledge.co.uk

9. Sun Safe Campaign 2014

It was decided to continue with the 2013 campaign and VC would check on stocks of campaign material.

10. Tour of Simulation Centre Facilities

This took place at the end of the meeting with many of the group going to look at the Simulation Centre Facilities. Many thanks to Coventry University for organizing this tour and indeed providing the facilities for today's meeting.

11. Dates for 2014

Thursday 3 July	-	Hilton, Brindley Place, Birmingham
Thursday 9 October	-	Lea Marston Hotel, Sutton Coldfield

2015 meetings – venue suggestions