

To Members of the Home Builders Health and Safety Forum

16 August 2013

Dear Member

Health & Safety Forum Subscription Fees

The membership of the forum has grown by around 70% over the last 12 months. As much as anything this is linked to the re-launch of the forum's charter back in 2012 to which a number of new members signed up to the principals.

The increase in membership has resulted in potential difficulties with the scale of funding initiatives and also locating appropriate venues capable of housing the number of attendees at meetings.

Currently there is no fee for being a member of the forum.

At the last Home Builders Health and Safety Forum meeting the group agreed that members would pay a form of subscription fee.

This fee will enable external venue's to be booked for meeting's which take place 4 times a year and enable industry initiatives to be funded.

A business plan was produced and discussed at the last meeting of this group.

The agreed outcome was to introduce an annual subscription for membership of the forum which will be managed by the Home Builders Federation. This will enable external venue's to be booked for meetings and enable industry initiatives to be funded.

Meetings will be held at central locations with good transport links and will be able to accommodate all members. The fund will also enable the forum to develop industry initiatives such as poster campaigns and development of industry guidance which can be adopted by members to enable some consistency of approach in common areas of health and safety management.

The level of subscription will be depending on the financial turnover of the member and was agreed as follows running from July – July annually.

	Net	Inc VAT
1bn or more	£500	£600
500m to 999m	£400	£480
250m to 499m	£300	£360
100m to 249m	£200	£240
99m or less	£100	£120

Payment, including VAT, can be made by cheque payable to the 'Home Builders Federation' or by BACS to;

Royal Bank of Scotland

Sort code 15-10-00
Account 22428988

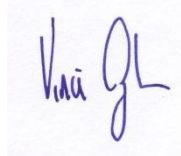
Account name Home Builders Federation Limited

A receipted VAT invoice will be issued on payment.

There may be some additional work required by the HBF in invoicing subscription fees for membership of the forum but this will be managed via the existing team and no additional costs are anticipated.

Please do not hesitate to contact either myself or Dave Mitchell if you require any further information.

Yours faithfully



Vince Coyle
Chair - Health and Safety Forum

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