

Boards / Groups	Chaired by	HBF Support	Frequency	Purpose of Meeting
Health and Safety Steering Committee	Darren Shattock & Michelle Dearsley	Sara Cartin Freya Scott	6 weekly face to face	Champion and support sub working groups. Review and approve new industry guidance for the Health and Safety web pages.
Health and Safety Committee	Darren Shattock & Michelle Dearsley	Sara Cartin Freya Scott Emeline Serex	Quarterly, face to face	Continually improve Health and Safety performance through members of the Health and Safety Committee. The core aims of the committee are to drive a positive Health and Safety culture within the home building industry and the supply chain through agreeing and putting into practice measures that meet or exceed statutory requirements.
Plasterboard - Manual & Material Handling	David Hickman	Sara Cartin Freya Scott	Monthly	To produce a suite of Good Practice Guides, which can be targeted, adopted and communicated to stakeholders (Contractors, workers and developers), with input from Suppliers (e.g. British Gypsum) and other associations (e.g. Lifting/handling equipment) when required.
HBF Standards	Abigail Bainbridge	Sara Cartin Freya Scott	Bi-monthly	The objective of the group is to set minimum health and safety standards for housebuilding sites to assist in achieving consistency in the sector and provide a benchmark to businesses and the workforce as a whole. This will be achieved by: <ol style="list-style-type: none"> 1. Reviewing current standards across HBF members in key areas; - Survey to understand which standards to focus on 2. Setting minimum standards in these key areas; 3. Getting HBF member validation of these minimum standards; 4. Effectively communicating these standards with realistic and achievable time for compliance.
Fire Stopping & Cladding	David Appleby	Sara Cartin Freya Scott	N/A	Group discontinued - This decision was made at their last meeting as it was felt that Fire Stopping and Cladding was more of a technical issue and is already being focused on by the technical department and various focus groups.
Roof Trusses	Nick Martens	Sara Cartin Freya Scott	Monthly	<ul style="list-style-type: none"> • To develop a HBF best practice guide and video for the safe erection of timber roof trusses & party wall spandrel panels • BP Guide to be based on industry legislation and trade body best practice (e.g. CITB, HSE, TTF, TRA,) • To comply with key legislation such as CDM
Slips, Trips & Falls, and RIDDOR	Nathan Preston	Sara Cartin Emeline Serex Freya Scott	6 weekly	Ongoing - Revisit RIDOOR data collection tool with a view to adapt for smarter use. Produce sector guidance focussing on tools to support the reduction in slips trips and falls.



HBF H&S Committee Working Groups 2021-22

